

May 2004

North Central Florida Chapter

Project Management

At this month's dinner meeting, Cindy Falck from Atlantic.net will share insights into effective project management. Her presentation will include:

1. *The six major points that can determine the success or failure of a project. Within each of the six points she will give examples and explain tools she's created and uses to support those six points*
2. *The project plan (template) she uses to manage all projects*
3. *The tools used throughout the project*
4. *Methods used to meet the customer's expectations*
5. *Managing resources on a project or multiple projects*
6. *Answering questions the group may have*

See page 6 for biographical info on Cindy



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May Meeting Reminder

When:	Tuesday May 25, 2004	Cost:	Members.....\$17.00 Non-Members.....\$ 20.00 Presentation Only (no dinner)....\$10.00 AITP national student members..\$12.00
Time:	5:30-6:30 p.m. <i>(Social Hour)</i> 6:30-7:30 p.m. <i>(Dinner)</i> 7:30-8:30 p.m.	Menu: (choose one)	- Beef - Chicken - Fish - Vegetarian <i>Dinners include: Tossed garden salad, vegetable, starch, rolls and butter, dessert, coffee, iced tea and water.</i>
Where:	Paramount Resort 2900 SW 13th St. Gainesville, FL 32608 377-4000		

BE SURE TO MAKE YOUR RESERVATIONS BY FRIDAY, MAY 21, 2004 12:00 NOON
Make your reservations online now!
Go to <http://aitp-ncfl.org/reservati>

2004 OFFICERS		2004 COMMITTEE CHAIRS	
President	Michael Lucas 392-1374 ext 7266 aitp@lucas-photo.com	Programs Committee	Jean Clark 334-3400 ext 1126 clarkj1@gru.com
Vice President	Jean Clark 334-3400 ext 1126 clarkj1@gru.com	Membership Committee	Steve Flowers Patrick Thompson Phoebe Bowers
Treasurer	Tom Gumber 473-8000 ext. 8224 tgumber@clayelectric.com	Newsletter	Frank Duncan 870-1750 fgator@cox.net
Secretary	Sandy Trapp 384-5005 trapps@nationwide.com	Awards Committee/IPA Awards	Jim Hagans 369-3888 ext 274 jhagans@rmscomm.com
Chapter Liaison	Steve Flowers 332-2093 ext. 14 sflowers@scantec.com	Awards Committee/COPA	Liz Thomas 338-7331 ethomas@co.alachua.fl.us
Director	Frank Duncan 870-1750 fgator@cox.net	Accommodations/Phone Tree Committee	Tom Gumber 473-8000 ext. 224 tgumber@clayelectric.com
Past President	John Tucker 337-2140 john.tucker@cox.com	Web Site Committee	Michael Lucas 392-1374 ext 7266 aitp@lucas-photo.com
		Bylaws Committee	Tom Gumber tgumber@clayelectric.com Steve Flowers 332-2093 ext. 14 sflowers@scantec.com
		Nominating Committee Chair	John Tucker 337-2140 john.tucker@cox.net
		Auditing Committee	Marcia Greenberg 338-7305 mgreenbe@co.alachua.fl.us
		UF Student Chapter Faculty Advisor	Pat Thompson 392-9731 pthomp@notes.cba.ufl.edu
		Student Chapter Coordinator	John Tucker 337-2140 john.tucker@cox.com
		SFCC Student Chapter Faculty Advisor	Wesley Lindberg 395-5587 wesley.lindberg@sfcc.edu



Notes From the President

I hope everyone has enjoyed the gentle spring we've had, but it's about to give way to the “dog days of summer”. In short, Gentle Reader, it's about to get hot here in Hogtown.

AITP already has a hot deal: new members who join the professional chapter before the end of May save \$40 off membership dues. Join today and I guarantee you'll receive a warm reception.

We also want to “keep the heat” on everyone about feedback. Please take just a moment to note your areas of interest on the Reservation form, to help us find topics and speakers that are best for you.

As always, we thank you for being a part of AITP. We have one of the finest, most active chapters in the nation, and it's all thanks to you.

No matter how hot it gets outside, being in our chapter is pretty cool.

Michael Lucas
Chapter President



Congratulations Frank Duncan!

He and (perpetual guest) Shari Spinney tied the knot in Las Vegas last month.

The happy couple is on a Honeymoon Cruise in Alaska and should get back just in time for the dinner meeting.

Best of luck to you both!

Board Meeting Minutes—April

AITP Board Meeting Minutes

April 6, 2004

Meeting Location: Mr. Han's, Gainesville, FL

In attendance: Michael Lucas, Stephen Flowers, Tom Gumber, John Tucker, Sandy Trapp, Frank Duncan, Jean Clark and Liz Thomas.

Meeting called to order at 6:11pm

Minutes: Add paragraph about the tour of the CNS (NERDC). All that went to board meeting attended, except for Tom; Steve Ware conducted the tour.

Motion to approve with the addition of tour paragraph by Jean, seconded by Steve, all in favor, none opposed.

Officer's Reports

President (Michael): COPA requirements will be met. Time for completion cut very close, but we made it.

Treasurer (Tom): Spread sheet distributed showing income and expenses, net income last month of \$74.50. Motion to approve treasurer's report made by Steve, Jean 2nd, all in favor, none opposed.

Committee Reports

Programs Committee (Jean): April – No one lined up yet. Spoke to Jodi Gentry in training and development at UF, not available for April.

May - Atlantic.net project management presentation

June - Jamie Grooms speaking on the technology behind Regeneration Technologies

Idea for future: Java user's group.

Membership Committee (Steve): Currently 34 members in chapter. Received a \$50 check from National HQ for annual dues rebates. Does not reflect the new higher rebate. Steve in contact with HQ for explanation. Reviewed recent renewals and upcoming renewals due. A few may not be renewing, but as they are retiring members, might not count against us in COPA.

Chapter Liaison (Steve): Deadline for COPA April 15, only waiting for audit to be completed.

Steve attended the 9th Annual National Collegiate Conference in Omaha, NE from April 1-3. Neither SFCC nor UF there, but there were 7 region 7 schools in

Board Meeting Minutes—April

attendance, including UNF, USF and UCF. Over 700 attended the conference – good turnout.

Preparations gearing up for Region 7's Student Conference in Nashville in October and for the next Collegiate Conference in Atlanta next spring. ITT Technical will be location of conference, many cost benefits to having on a campus. Steve needs support to help organize next year's student conference. Also needs businesses and organizations to be sponsors for the event.

<<<<< Break for Dinner >>>>>

Student Chapter Coordinator (John): We are still planning to do a panel at SFCC. Last year was done late in year, some time in May. John will coordinate with SFCC chapter to get a date they want us to come. He'll remind both UF and SFCC chapters about transitional membership.

Website Committee (Michael): Jim is making progress on IPA. They are creating a web site for members to enter their qualifications, so no one has to chase down everyone for their information.

Region 7 web site will now be hosted by the National web portal.

Unfinished Business

Audit Report:

~~///~~ \$250 discrepancy – Web Conference – National originally said they had not received our check so another one sent, then both checks cashed. Steve will follow-up regarding getting the \$250 back.

~~///~~ Record of attendance at dinner meetings needs to be kept – our records not always matching the bill from hotel. Jean supplied attendance records

~~///~~ Board need to review the documents before approving. We will either vote by e-mail or at next week's meet and greet. Sandy indicated would not be at the meet and greet, but will designate a proxy for the voting.

Liz will need word on board approval by April 14, plans to send 4/14 rather than waiting until last day of deadline, April 15.

Steve moved that we delay voting whether to approve the audit until next Tuesday at Meet and Greet, Sandy 2nd, all in favor, none opposed.

Michael placed an order for speaker gifts, no reply yet. He'll follow-up.

New Business

Tom won't be at April's dinner meeting, needs someone else to take the money for dinner. John volunteered to collect the money the night of the dinner.

Board Meeting Minutes—April

Michael will do the e-mail contacts prior to the dinner and make a list of reservations, will contact Paramount with the number of attendees.

Sandy will not be at the May board meeting; Jean volunteered to take the minutes in May.

Numbers are OK for COPA. Lakeland is the only other chapter in Region 7 applying for COPA, so minimal competition for ROCA. As president, Michael will need to do ROCA letter. Board members will check their records to see if we have last year's letter to use as template for this year's.

Next Meeting

May 4, 2004, at Las Margaritas, 6 PM.

Meeting adjourned at 8:02 pm.

Cindy Falck May's Dinner Meeting Speaker

After getting an MIS degree from Florida State University, Cindy Falck started her career with a consulting company (Childers Consulting Group) in Gainesville, FL with her primary responsibility being a software developer. The primary focus of this consulting company was systems integration with a focus on accounting systems. So even though the initial start of her career was simply software development, she spent the majority of her 9 year stint in the consulting field as a systems integrator. Much of her 9 years in the consulting role consisted of:

- ?? Client Relations
- ?? Project Lead
- ?? Due Diligence / Analysis
- ?? Programming custom modifications for accounting systems
- ?? Developing information systems
- ?? Data Conversions
- ?? Working as a team with other areas of the consulting company (i.e. accounting specialists, network engineers, trainers, etc)
- ?? Integrating the accounting systems with other company systems
- ?? Managing
- ?? Project Management
- ?? New Product Development
- ?? Training

The experience acquired during those 9 years in consulting prepared her to take a position with Atlantic.Net as a project manager. She has worked at Atlantic.Net for 2 years and oversees the programming staff as well as all projects and product development.



North Central Florida Chapter
PO Box 12375
Gainesville, Fl 32604

Our New Website!
www.aitp-ncfl.org

University of Florida AITP
Student Chapter
<http://aitp.cba.ufl.edu/>

Santa Fe Community College AITP
Cyber Saints
www.cybersaints.org

National AITP
www.aitp.org

Vision

AITP is the Information Technology professional organization of choice for providing leadership opportunities, professional development and personal growth.

Mission Statement

AITP offers opportunities for Information Technology (IT) leadership and education through partnerships with industry, government and academia. AITP provides quality IT related education, information on relevant IT issues and forums for networking with experienced peers and other IT professionals

Calendar/Program

Speakers are needed...please contact Jean Clark with any suggestions or ideas.

INVITE SOMEONE TO JOIN AITP

10 Reasons to do it...

1. They may want to help us out and work on a committee.
2. They may want to run for an officer position.
3. They may make a good speaker.
4. They may know of a good speaker.
5. They might invite someone else to join AITP.
6. They might give you some free computing advise.
7. They may help you make more networking contacts.
8. You get to see them every month.
9. You might get a free ride to the meeting.
10. They might buy your dinner.

May Birthdays

May 3 Pat Thompson

May 10 Sharon Miller

May 12 Marshall Donaldson

Happy Birthday!!

Our chapter is the winner of the Year
2003 Region Outstanding Chapter
Award! We continue to win COPA
every year!